

**PROPOSED
MINUTES
of the**

APPROVED MINUTES
July 10, 2019
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome

MEMBERS Mr. Robert Strick
PRESENT: Mr. Jack Bell
Ms. Kelly Howe
Mr. Robert Sullivan
Mrs. Suzanne Vimislik

MOTION

SECONDED

APPROVED

Remza
Bell
8/21/19

MEMBERS Mrs. Mary Haskell
ABSENT: Mr. Mark Leighton

ALSO Mr. Roland Doig, Superintendent
PRESENT: Ms. Natalie Brubaker, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Mr. Ralph Schuldt, Director of Facilities
Mr. Ed Bernhauer, IBI Group
Mr. Tim Weber, C & S Companies

Mr. Robert Strick, Board President, called the meeting to order at 6:21 pm.

RECORD OF ATTENDANCE – Mrs. Vimislik made a motion, seconded by Mrs. Howe, to accept into record the attendance for the July 10, 2019, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

APPROVAL OF MINUTES – Mr. Bell made a motion, seconded by Mrs. Howe to approve the minutes of the May 22, 2019, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

Mr. Bell made a motion, seconded by Mr. Strick to approve the minutes of the June 19, 2019, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (5 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Report

SUPERINTENDENT'S REPORT –

Construction Report – Tim Weber, C & S Companies and Ed Bernhauer, IBI Group, gave a brief report on the capital improvement project and where things currently stand. They stated that they are in the process of closing out Phase I of the project, and that Phase II at Brookside 90 percent of the demolition is done and they are currently on the abatement stage. Reconstruction of the library wing should start next Monday and casework has been ordered with a ship date in hand. He stated that Donnelly also has 90 percent of the demolition done and the abatement will be concluded today. As with Brookside, casework is ordered and we are off to a good start. Mr. Bernhauer stated that they have done some site inspections with Mr. Schuldt and Mr. Weber and things are going along as planned and on schedule. Mr. Doig explained that they do have a contingency plan in place should the schedule fall behind.

Resolutions – Mrs. Vimislik made a motion, seconded by Mr. Remza, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 11 services recommended on the CSE list dated 6/12 – 6/20/19

Resignation – that the following resignation be approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Theresa Guinan	Food Service Helper	6/25/19

Leave of Absence – that Steven Decker, school psychologist, be granted a medical leave of absence from June 4, 2019, through an approximately September 2, 2019.

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position/Location</u>		<u>Rate of Pay</u>	<u>Effective Date</u>
John Benninger	Bus Driver	Transportation	As Per Contract	6/20/19
Melissa Bronson	Teacher Aide	Brookside	As Per Contract	9/3/19
Kateland Desimone	Teacher Aide	Donnelly	As Per Contract	9/3/19
Corinne Gaskins	Teacher Aide	Middle School	As Per Contract	9/3/19
Edwin Lavin	Laborer	Facilities	As Per Contract	7/11/19

Administrative Substitute Appointment – that the following administrative substitute appointment be approved:

<u>Name</u>	<u>Department</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
David Daniels	Substitute Administrator – Certified	As Per Contract	7/1/19

Non-Instructional Substitute Appointment – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Department</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Gayle Ditch	Substitute Typist	As Per Contract	7/1/19

2019-20 Curriculum Coordinators – that the following curriculum coordinators be approved for the 2019-20 school year:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Shawn Baldwin	Math	As Per Contract
Kara Giblin	English	As Per Contract
Cory Valentine	Social Studies	As Per Contract
Jennie Sherman	Science	As Per Contract

2019-20 Department Chairpersons – that the following Department Chairpersons be approved at the contractually negotiated stipend for the 2019-20 school year:

<u>Name</u>	<u>Department</u>	<u>Name</u>	<u>Department</u>
Lorraine Buckley	HS Science	Sharon Rowe	HS LOTE
Matt Mindemann	HS English	Jeff Renner	HS Art
Richard Brice	HS Math	Jim Apicella	HS Music (split)
Dan Fitzgerald	HS Social Studies	Gail Markstein	MS Music (split)
Theresa Steflik	MS Lifeskills		

Dignity Act Coordinators – that the following Dignity Act Coordinator appointments for the 2019-20 school year be approved:

<u>Name</u>	<u>Building</u>
Heather Fitzgerald	High School
Daniel Kosick	Middle School
Anita Barry	Brookside Elementary
Stacey Martin-Stilloe	Donnelly Elementary

Mentors – that the following mentor coordinators be approved:

<u>Name</u>	<u>Department</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Elizabeth Strnatka	.5 Mentor Coordinator	As Per Contract	2019-20 School Year
William Egan	.5 Mentor Coordinator	As Per Contract	2019-20 School Year

Secondary Scheduling Coordinator – that Marissa Paulo be approved as the Secondary Scheduling Coordinator at a stipend of \$5000, for the 2019-20 school year.

Athletic Injury Services and CPR/First Aid Training Services – that the athletic injury services and CPR/first aid training services of John Dancesia, Advanced Emergency Medical Technician Critical Care Medic be approved for the 2019-20 school year per the agreed upon rate.

School Policies – 1st Reading –

- The Superintendent recommends the revision of School Policy #5410, Purchasing, be reviewed. Second reading/adoption to be recommended at the August 21, 2019, Board of Education Meeting.
- The Superintendent recommends new School Policy #8260, Title I Parent Involvement Policy, be reviewed. Second reading/adoption to be recommended at the August 21, 2019, Board of Education Meeting.

District-Wide School Safety Plan – that the District-Wide School Safety Plan updated July 1, 2019, be approved.

Donation – that the Board of Education hereby accepts the generous grant donation from Walmart in the amount of \$250.00, and will be used as a reading incentive for middle school students. Use: A2610. 450-05-550 (MS Library–Materials and Supplies) Source: to A2705 (Revenue–Gifts and Donations)

Food Service Bids – that the following food service bids be approved:

- Grocery – Ginsberg, Renzi, Sysco, Maines, Nardone's
- Snack – Renzi, Sysco, Ginsberg
- Chemical – Sanico, Hill & Markes
- Smallwares – Joseph Flihan

Disposal –

- Whereas, the Susquehanna Valley School District have 7 buses that no longer have value to the district since they are no longer used, let it be resolved that the Board of Education directs the district Purchasing Agent to remove these buses from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell them to a party willing to pay the highest price; second, if they cannot be sold, to donate them to another public school or charitable organization; and, third, if they cannot be sold or donated to dispose of it as trash or recycled.
- Whereas, the Susquehanna Valley School District has a 2004 Ford F-550 that no longer has value to the district and since it is no longer used, let it be resolved that the Board of Education directs the district Purchasing Agent to remove it from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell it to a party willing to pay the highest price; second, if it cannot be sold, to donate it to another public school or charitable organization; and, third, if it cannot be sold or donated to dispose of it as trash or recycled.
- Whereas, the Susquehanna Valley School District has several textbooks that no longer have value to the district and since they are no longer in use, let it be resolved that the Board of Education directs the district Purchasing Agent to remove these items. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to: first sell the items to the party willing to pay the highest price; second, if these items cannot be sold, to donate them to another public school or charitable organization; and, third, if these items cannot be sold or donated to dispose of them as trash.

Upon vote the motion was approved unanimously. (5 yeses)

Managerial Confidential Increase – Mrs. Howe made a motion, seconded by Mr. Bell, to approve a salary increase of 3% for Confidential Managerial Employees for three consecutive school years, together with fringe benefits as outlined in the Description of Fringe Benefits.

Upon vote the motion was approved unanimously. (5 yeses)

Bond Resolution – Mr. Remza made a motion, seconded by Mrs. Vimislik, that A RESOLUTION AUTHORIZING THE ISSUANCE OF \$436,000 BONDS OF SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT AT

CONKLIN, BROOME COUNTY, NEW YORK, TO PAY THE COST OF THE PURCHASE OF ONE (1) 66 PASSENGER BUS, ONE (1) 57 PASSENGER BUS, AND ONE (1) 22 PASSENGER BUS, FOR SAID SCHOOL DISTRICT.

WHEREAS, at the Annual Meeting of the qualified voters of Susquehanna Valley Central School District at Conklin, Broome County, New York (the "School District"), held on May 21, 2019, a proposition was duly adopted authorizing the Board of Education of said School District to purchase one (1) 66 passenger bus, one (1) 57 passenger bus, and one (1) 22 passenger bus, as described therein, including preliminary costs, and cost incidental thereto, at an aggregate maximum estimated cost \$436,000, and such proposition providing for the levy

to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law.

of a tax therefor to be collected in installments, with \$436,000 obligations of said School District to be issued in anticipation thereof; and

WHEREAS, it is now desired to provide for the authorization of such purposes and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Susquehanna Valley Central School District at Conklin, Broome County, New York, as follows:

Section 1. The purchase of (1) 66 passenger bus, one (1) 57 passenger bus, and one (1) 22 passenger bus, including cost incidental thereto, at an aggregate maximum estimated cost \$436,000 is hereby authorized.

Section 2. The plan for the financing of the aforesaid maximum estimated cost shall be by the issuance of not exceeding \$436,000 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five (5) years, pursuant

Section 4. The faith and credit of said Susquehanna Valley Central School District at Conklin, Broome County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or
- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper(s) of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

Upon vote the motion was approved unanimously. (5 yeses)

ASSISTANT SUPERINTENDENT'S REPORT – Mrs. Brubaker introduced the 2019-20 Annual Professional Development Plan. She said that next year SED has renamed this plan the Professional Learning Plan, and that this plan shows how we used data from our 2017-18 testing to compare us to the regional and state percentages. She said that the plan also showed the in-district and out of district training that the teachers participated in over the summer. Also attached was the CTLE Plan which we submit to the State each year for approval that outlines the professional learning plan that we have for our teachers and administrators to keep them up-to-date on the best way to teach our students.

2019-20 Annual Professional Development Plan – Mr. Bell made a motion, seconded by Mr. Remza, that the 2019-20 Annual Professional Development Plan be approved.

Upon vote the motion was approved unanimously. (5 yeses)

BOARD OF EDUCATION DEVELOPMENT REPORT – None

VOICE OF THE ADMINISTRATORS – None

VOICE OF THE PUBLIC #2 – No Comments

Executive Session – Mr. Remza made a motion, seconded by Mr. Bell, that the Board of Education meet in Executive Session to discuss personnel. Upon vote the motion was approved unanimously. (5 yeses)

At 6:50 p.m. the Board recessed

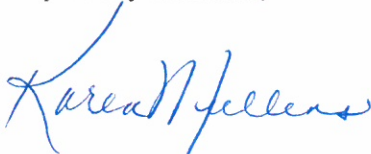
At 6:51 p.m. the Board met in Executive Session

At 7:48 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mrs. Howe made a motion, seconded by Mr. Remza, that the meeting be adjourned. Upon vote the motion was approved unanimously. (5 yeses)

There being no further business, Mr. Strick adjourned the meeting at 7:48 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk